Over a decade serving the State of Arizona

Corporate Job Bank has been an approved vendor for the State of Arizona for twelve years running. We are currently serving 16 State Agencies, as well as 5 Municipalities and 3 Counties. We have been consistently ranked as the top agency based on utilization under the State contract.

Corporate Job Bank has been able to achieve this status due to our local presence. Based in Tempe and privately owned for nearly three decades, our agency truly embodies our tag line "Our People Make the Difference".

Our Account Managers are committed to being accessible, and our staff is comprised of local talent with proven success in areas of recruiting, staffing and human resources. Additionally, our business office and billing are local as well. This means prompt service and personal attention on both ends of the transaction.

Quality Assurance Procedures

Corporate Job Bank Personnel employs the most rigorous hiring and employment standards, ensuring that our clients receive the highest quality employees possible.

Corporate Job Bank's single largest sector serviced is Clerical and Administrative services. With more than 27 years of experience, Corporate Job Bank has placed tens of thousands of professionals in Administrative roles state wide.

Corporate Job Bank currently has 200+ Administrative personnel assigned to 75 clients. Nearly half of these personnel are placed with government clients including the state of Arizona and Maricopa County.

Examples of our Contract Rates

Hourly Rates			Position
Entry	**Mid**	**Senior**	
$11.64	$14.56	$17.20	Receptionist
$11.64	$14.56	$17.20	Switchboard Operator
$12.74	$15.88	$18.53	Secretary
$14.01	$17.20	$19.85	Administrative Assistant
$17.83	$21.17	$23.82	Executive Assistant
$11.46	$14.56	$17.20	Clerk
$11.46	$14.56	$17.20	Records Management Clerk
$11.46	$13.90	$15.88	Operator
$11.46	$13.90	$15.88	Document Imaging/Scanning
$12.10	$15.10	$17.20	Indexing Clerk
$14.01	$15.88	$18.53	Data Input Quality Control

OUR PEOPLE MAKE THE DIFFERENCE!